

**COUNCIL MINUTES
TIGARD CITY COUNCIL MEETING
November 12, 2002**

Mayor Griffith called the meeting to order at 6:30 p.m.

Council Present: Mayor Griffith, Councilors Dirksen, Moore, and Scheckla

- **STUDY SESSION**

- **UPDATE ON TIGARD LOCAL SERVICE TRANSIT ACTION PLAN**

Community Development Director Hendryx reviewed this agenda item. Associate Planner Hajduk reviewed staff work completed to date including an explanation about the priority weighting and the program elements for the Transit Action Plan. Council members did not indicate that they had concerns about the rating methodology. The transit action plan represents a policy document and a communication tool to facilitate discussions with Tri Met for better service to the Tigard area. Council consensus was for staff to proceed; staff will present the Transit Action Plan at the December 10 Council meeting for formal adoption.

- **ADMINISTRATIVE ITEMS**

- The Council annual goal setting meeting was set for January 6, 1 p.m.
 - Councilor-elect Sherwood and Councilor-Elect Wilson will meet with City Manager Monahan for an orientation meeting on November 25, at 4 p.m.
 - City Manager Monahan reported the following League of Oregon City Awards, Nomination, and Elections:
 - Finance Director Prosser was nominated for the Kehrli Award.
 - City of Tigard was the recipient of the Good Governance Award (large City category).
 - City of Tigard was the recipient of the Gold Medal Safety Award from the City County Insurance Services.
 - Mayor Griffith was elected to the board of Directors for the Oregon Mayor's Association.
- **EXECUTIVE SESSION:** The Tigard City Council went into Executive Session at 7:05 p.m. to discuss a real estate transaction and current & pending litigation under ORS 192.660(1e and h).

Executive Session concluded at 7:30 p.m.

- 1.1 Mayor Griffith called the Council and Local Contract Review Board meeting to order at 7:35 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non-Agenda Items:

City Manager Monahan announced the results and gave information on the following nominations, awards, and election that occurred at the recent League of Oregon Cities Conference:

- Nomination of Craig Prosser for the Kehrli Award
- City County Insurance Services Safety Award – Gold Medal
- City of Tigard Recipient of Good Governance Award – Large City Category
- Oregon Mayors Association – Mayor Griffith elected to the Board of Directors

2. VISITOR'S AGENDA

- Tigard High School Student Envoy – Paul Brems updated Council on activities at Tigard High School; he distributed a November calendar of events.
- Marcy Newitt (stating this was the name she chose to use; she gave no address) recounted her perception of issues in the community and relating to the Tigard Police Department. No follow up action was requested by the Council.

3. CONSENT AGENDA: Motion by Councilor Moore, seconded by Councilor Dirksen, to adopt the Consent Agenda as follows:

- 3.1 Approve Council Minutes for October 7 and 15, 2002
- 3.2 Receive and File:
 - a. Council Calendar
 - b. Tentative Agenda
 - c. Council Goal Update
- 3.3 Adopt a Revision to the City Wide Personnel Policies Pertaining to Education and Travel and Travel Authorization and Reimbursement – Resolution No. 02 - 64
- 3.4 Appoint Tricia Bull to the Tree Board – Resolution No. 02 - 65
- 3.5 Transfer Appropriations within the Facility Fund to Pay for Space Planning Services for City Hall and the Old City Library and Amending the FY 2002-03 Capital Improvement Plan – Resolution No. 02 - 66
- 3.6 Local Contract Review Board
 - a. Award a Contract for Architectural Services for City Facility Remodel

The motion was approved by a unanimous vote of Council present:

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|----------------------|---|-----|
| • Mayor Griffith | - | Yes |
| • Councilor Dirksen | - | Yes |
| • Councilor Moore | - | Yes |
| • Councilor Scheckla | - | Yes |

4. BROADWAY ROSE PRESENTATION

Sharon Maroney of Broadway Rose Theatre presented a “Star” to the City of Tigard and to the Ramis, Crew & Corrigan law firm to thank the City and the law firm for their support of Broadway Rose. She announced the summer schedule and a holiday production, “G.I. Holiday Jukebox.”

5. UPDATE ON THE NEW TIGARD LIBRARY

Library Director Barnes updated Council regarding recent events and accomplishments related to the new library:

- October – public involvement efforts for the design phase, including a community meeting on October 16 where 40 people attended to meet with the architects and to look at several proposed shapes for the new library and the placement of the building on the site.
- Architects will consider all the public comments received in the past two months as they proceed with the designs.

A second community meeting is scheduled on Wednesday, December 11, 7 p.m. in the Town Hall.

6. COMMUNITY DEVELOPMENT DEPARTMENT OVERVIEW

Community Development Director Hendryx conducted a presentation of the activities of the Community Development Department. Highlights of his presentation are contained on PowerPoint slides and copies of these slides are on file in the City Recorder’s office.

7. UPDATE ON THE INDONESIAN RESOURCE CITIES PROGRAM

Risk Manager Loreen Mills, Public Works Director Ed Wegner, Accounting Manager Tim Imdieke and Senior Accountant Roger Dawes presented an update on their recent visit to Samarinda, Indonesia, and their participation in the International Resource Cities Program through ICMA, which is funded by the USAID Program. Highlights of their presentation are contained in a PowerPoint slide presentation, which is on file in the City Recorder's office.

8. DISCUSSION OF WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS) OPERATING LEVY ELECTION RESULTS

Library Director Barnes reported that the WCCLS operating levy failed at the November election. This will mean a decrease in operational funding provided by Washington County to Tigard and all libraries throughout the County. Also it is likely that adjustment will be needed in the 2003/04 fiscal year for services and programs. City and WCCLS staff members will analyze and prioritize current services and programs and then recommend reductions in services and programs at the local and county levels.

City Recorder's Note: Agenda Item Nos. 10 and 11 were considered before Agenda No. 9.

9. CONSIDER AN ORDINANCE TO AMEND SECTION 9 OF THE TIGARD MUNICIPAL CODE (TMC) PERTAINING TO TREES ON CITY PROPERTY AND CONSIDER A RESOLUTION ADOPTING THE TIGARD TREE MANUAL

Parks Manager Plaza presented the staff report. Council reviewed the amendment to Section 9 of the TMC at its October 15, 2002 workshop meeting. The amendment to Section 9 of the TMC provides direction to the City regarding the planting, maintenance, protection and removal of trees on City property. This amendment is required for the City to maintain its Tree City USA status. The proposed resolution adopts the Tree Manual, which establishes the guidelines by which the ordinance will be followed and serve as a reference for determining such things as the correct amount of tree protection, the number of trees required to replant an area or the protocol to be followed when evaluating or removing hazardous trees.

Staff recommended that the Council adopt the proposed ordinance and resolution as presented.

Motion by Councilor Dirksen, seconded by Councilor Scheckla, to adopt Ordinance No. 32-34.

ORDINANCE NO. 02-34 – AN ORDINANCE AMENDING THE TIGARD MUNICIPAL CODE BY ADOPTING A NEW CHAPTER 9.06 – TREES ON CITY PROPERTY.

The motion was approved by a unanimous vote of Council present:

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| • Mayor Griffith | - | Yes |
| • Councilor Dirksen | - | Yes |
| • Councilor Moore | - | Yes |
| • Councilor Scheckla | - | Yes |

Motion by Councilor Dirksen, seconded by Councilor Scheckla to adopt Resolution No. 02-69.

RESOLUTION NO. 02-69 – A RESOLUTION ADOPTING THE TIGARD TREE MANUAL

The motion was approved by a unanimous vote of Council present:

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| • Mayor Griffith | - | Yes |
| • Councilor Dirksen | - | Yes |
| • Councilor Moore | - | Yes |
| • Councilor Scheckla | - | Yes |

10. **INFORMATIONAL PUBLIC HEARING – CONSIDER FINALIZING SANITARY SEWER REIMBURSEMENT DISTRICT NO. 21 (SW ERROL AND FONNER STREETS) BY ACCEPTING THE FINAL CITY ENGINEER’S REPORT**
- Mayor Griffith opened the public hearing.
 - Project Engineer Greg Berry presented the staff report for the finalization of Sanitary Sewer Reimbursement District No. 21 established to install sewers in SW Errol and Fonner Streets.
 - Public testimony: None.
 - Staff recommended that the Council adopt the proposed resolution to approve the formation of Reimbursement District No. 21 as modified by the final City Engineer’s report.
 - Mayor Griffith closed the public hearing.
 - Council consideration: Motion by Councilor Moore, seconded by Councilor Scheckla, to adopt Resolution No. 02-67.

RESOLUTION NO. 02-67 – A RESOLUTION FINALIZING SANITARY SEWER REIMBURSEMENT NO. 21 (ERROL AND FONNER STREETS)

The motion was approved by a unanimous vote of Council present:

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| • Mayor Griffith | - | Yes |
| • Councilor Dirksen | - | Yes |
| • Councilor Moore | - | Yes |
| • Councilor Scheckla | - | Yes |

11. INFORMATIONAL PUBLIC HEARING - CONSIDER FINALIZING SANITARY SEWER REIMBURSEMENT DISTRICT NO. 22 (SW HOWARD STREET) BY ACCEPTING THE FINAL CITY ENGINEER'S REPORT

- a. Mayor Griffith opened the public hearing.
- b. Project Engineer Greg Berry presented the staff report for the finalization of Sanitary Sewer Reimbursement District No. 22 established to install sewers in SW Howard Drive.
- c. Public testimony:
 - A resident on Howard Drive asked for clarification on the sewer reimbursement procedures in that if a property owner does not connect to the sewer until 15 years after the formation of the District, then the property owner does not have to pay for costs associated with the construction of the sewer. Connection fees would still have to be paid.

This resident also noted some problems encountered by the contractor during the Construction. Mr. Berry confirmed that extra expenses were borne by the contractor and were not added to the construction costs that would be passed along to district participants.

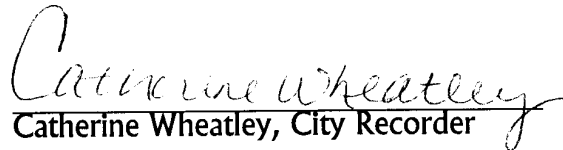
- d. Staff recommended that the Council adopt the proposed resolution to approve the formation of Reimbursement District No. 22 as modified by the final City Engineer's report.
- e. Mayor Griffith closed the public hearing.
- f. Council consideration: Motion by Councilor Scheckla, seconded by Councilor Moore, to adopt Resolution No. 02-68.

RESOLUTION NO. 02-68 – A RESOLUTION FINALIZING SANITARY REIMBURSEMENT DISTRICT NO. 22 (HOWARD DRIVE)

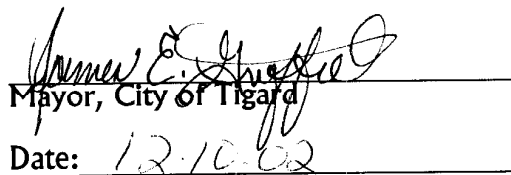
The motion was approved by a unanimous vote of Council present:

- | | | |
|----------------------|---|-----|
| • Mayor Griffith | - | Yes |
| • Councilor Dirksen | - | Yes |
| • Councilor Moore | - | Yes |
| • Councilor Scheckla | - | Yes |

12. COUNCIL LIAISON REPORTS: None
13. NON AGENDA ITEMS: None
14. EXECUTIVE SESSION: Not held.
15. ADJOURNMENT: 9:42 p.m.


Catherine Wheatley, City Recorder

Attest:


Mayor, City of Tigard
Date: 12-10-02

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